

## INFORMATION SECURITY POLICY – ISO 27001

**Officina IT srl** recognizes the crucial importance of transparent and secure information management in the digital age. With the goal of consolidating the trust of our stakeholders and continuously improving the effectiveness of our Information Security Management System (ISMS), we commit to maintaining and strengthening the following principles:

1. **Protection and response:** Implement and maintain an organized management system that ensures the constant protection of business information, guaranteeing security to our clients and all interested parties. This system is designed to minimize risks associated with threats and vulnerabilities, ensuring operational continuity and optimal resource utilization.
2. **Commitment to excellence:** We produce and provide services that not only meet the needs of our clients but are also in full compliance with applicable legal and regulatory requirements. Information security management is at the heart of this commitment.
3. **Involvement and collaboration:** We value teamwork and integration among different business functions. The active participation of all personnel is essential to effectively identify, address, and resolve challenges related to information security. Individual capabilities are channeled towards collective success and the achievement of common goals.
4. **Continuous improvement:** Our company commits to maintaining, certifying, and continuously improving the ISMS in accordance with the UNI EN ISO 27001 standard. All company components, along with customers and suppliers, are involved in a continuous improvement process that leverages collective know-how to quickly and cost-effectively resolve any issues or non-conformities.
5. **Active leadership and resources:** Officina IT srl takes responsibility for leading and promoting activities that directly affect information security. We commit to providing the necessary resources to implement, manage, and disseminate the principles of our Information Security Management System, ensuring that these concepts are understood and implemented at all levels of the organization.
6. **Review and updating:** This policy will be regularly reviewed and updated to reflect changes in the business, technological, and regulatory environment, ensuring that it remains aligned with business needs and stakeholder expectations.

Officina IT srl is committed to maintaining high standards of information security, promoting a corporate culture that places security at the heart of our daily activities.

Rome, September 20, 2024